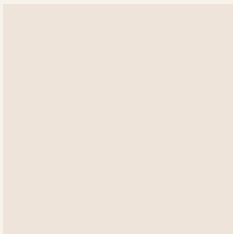


UNDATED PLANNER

My Research Desk

Follow the question. Keep the evidence honest.



DEVICE

CALENDAR

WEEK START

iPad 11-inch / Goodnotes

Undated

Monday

YEAR AT A GLANCE

01 January	02 February	03 March	04 April
05 May	06 June	07 July	08 August
09 September	10 October	11 November	12 December

INCLUDED

12 months - 52 weeks - Goals - Habits - Notes

Layout - agenda week - intentions month

WEEK INDEX	THIS WEEK	THIS MONTH	RESEARCH
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MONTH 1

Research Month

W	MON	TUE	WED	THU	FRI	SAT	SUN
01	W1						
02	W2						
03	W3						
04	W4						
05	W5						

WEEKS

W1

W2

W3

W4

W5

QUESTION / DRAFT FOCUS

SOURCES / DEADLINES / FEEDBACK

WEEK 1

Research Week

Move from a precise question to credible evidence, honest synthesis, and a draft you can defend.

RESEARCH QUESTION	EVIDENCE GAP	DRAFT MILESTONE

MON	FIND / READ / SYNTHESIZE / WRITE	SOURCES TO VERIFY
1		
TUE	FIND / READ / SYNTHESIZE / WRITE	
2		
WED	FIND / READ / SYNTHESIZE / WRITE	CLAIMS TO SUPPORT
3		
THU	FIND / READ / SYNTHESIZE / WRITE	
4		
FRI	FIND / READ / SYNTHESIZE / WRITE	CITATION CHECK
5		
SAT	FIND / READ / SYNTHESIZE / WRITE	
6		
SUN	FIND / READ / SYNTHESIZE / WRITE	FEEDBACK / REVISION
7		

RESEARCH

Research Brief

Define the assignment, audience, boundaries, deliverables, and evaluation criteria before collecting sources.

QUESTION / ASSIGNMENT	AUDIENCE / PURPOSE
SCOPE / LIMITS	REQUIRED DELIVERABLES
EVALUATION CRITERIA	DEADLINE / MILESTONES

EVIDENCE

Source Log

Keep bibliographic details, relevance, and retrieval information together from the first read.

SOURCE / AUTHOR	TYPE / DATE	USEFUL FOR	LOCATION / DOI	CITED