

UNDATED PLANNER

# My Gift Giving Planner

Thoughtfulness grows with a little lead time.

DEVICE

CALENDAR

WEEK START

iPad 11-inch / Goodnotes

Undated

Monday

YEAR AT A GLANCE

|                 |                |                |                |
|-----------------|----------------|----------------|----------------|
| 01<br>January   | 02<br>February | 03<br>March    | 04<br>April    |
| 05<br>May       | 06<br>June     | 07<br>July     | 08<br>August   |
| 09<br>September | 10<br>October  | 11<br>November | 12<br>December |

INCLUDED

12 months - 52 weeks - Goals - Habits - Notes

Layout - columns week - intentions month

|            |           |            |      |
|------------|-----------|------------|------|
| WEEK INDEX | THIS WEEK | THIS MONTH | PLAN |
|------------|-----------|------------|------|

MONTH 1

# Giving Month

| W  | MON | TUE | WED | THU | FRI | SAT | SUN |
|----|-----|-----|-----|-----|-----|-----|-----|
| 01 | W1  |     |     |     |     |     |     |
| 02 | W2  |     |     |     |     |     |     |
| 03 | W3  |     |     |     |     |     |     |
| 04 | W4  |     |     |     |     |     |     |
| 05 | W5  |     |     |     |     |     |     |
|    |     |     |     |     |     |     |     |

WEEKS

W1

W2

W3

W4

W5

PEOPLE / OCCASIONS AHEAD

ORDER / MAKE / SEND DATES

WEEK 1

# Giving Week

Give thoughtful ideas enough lead time while keeping budget, access, delivery, and the recipient's preferences visible.

|                   |  |                   |                  |
|-------------------|--|-------------------|------------------|
| PEOPLE / OCCASION |  | BUDGET / BOUNDARY | DECISION TO MAKE |
| <hr/>             |  | <hr/>             | <hr/>            |

|     |                                |                    |
|-----|--------------------------------|--------------------|
| MON | RESEARCH / MAKE / ORDER / SEND | IDEAS TO CONFIRM   |
| 1   | <hr/>                          |                    |
| TUE | RESEARCH / MAKE / ORDER / SEND |                    |
| 2   | <hr/>                          |                    |
| WED | RESEARCH / MAKE / ORDER / SEND | ORDERS / MATERIALS |
| 3   | <hr/>                          |                    |
| THU | RESEARCH / MAKE / ORDER / SEND |                    |
| 4   | <hr/>                          |                    |
| FRI | RESEARCH / MAKE / ORDER / SEND | WRAP / PACK        |
| 5   | <hr/>                          |                    |
| SAT | RESEARCH / MAKE / ORDER / SEND |                    |
| 6   | <hr/>                          |                    |
| SUN | RESEARCH / MAKE / ORDER / SEND | SEND / FOLLOW UP   |
| 7   | <hr/>                          |                    |

PLAN

# Giving Compass

Define what thoughtful, sustainable, accessible, and affordable giving means in this season.

|                                                                                           |                                                                                         |
|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <div>WHY I GIVE</div> <div><div></div><div></div><div></div><div></div></div>             | <div>BUDGET BOUNDARY</div> <div><div></div><div></div><div></div><div></div></div>      |
| <div>TIME / ENERGY BOUNDARY</div> <div><div></div><div></div><div></div><div></div></div> | <div>RECIPIENT-FIRST RULE</div> <div><div></div><div></div><div></div><div></div></div> |
| <div>LOW-WASTE PREFERENCE</div> <div><div></div><div></div><div></div><div></div></div>   | <div>DEFINITION OF ENOUGH</div> <div><div></div><div></div><div></div><div></div></div> |

GIVE

# Gift Master List

Keep recipient, occasion, gift decision, cost, and readiness in one dependable view.

| PERSON / OCCASION | GIFT | BUDGET / ACTUAL | STAGE | READY |
|-------------------|------|-----------------|-------|-------|
|                   |      |                 |       |       |
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